

Remove unwanted blank pages inserted after a Word table

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When you create a table that ends at the bottom margin, Word automatically inserts a new blank page. If you turn on the Show/Hide button, it reveals a paragraph mark after the table.

If you don't need the extra page, your first instinct may be to delete the paragraph mark, but Word prevents you from doing so because the mark is part of the document's table format. Your next step may be to reformat the page so the paragraph mark fits on the page, but there is a third solution. Follow these steps to eliminate the extra page:

Select the paragraph mark on the second page.

Click in the Font size box in the Formatting toolbar. (In Word 2007, click in the Font size box in the Font group in the Home tab.)

Replace the font size with *1*. Press [Enter].

If the paragraph mark is still on the blank page, follow these steps:

Select the paragraph mark.

Go to Format | Paragraph.

Click the Indents And Spacing tab.

In the Spacing section, change any spacing before or after the paragraph to 0.

Click in the Line Spacing box, select Single and then click OK.

The paragraph mark should now be almost invisible, but positioned on the same page as the table.

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